## E Salem ISTATERSITY

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## **Student Navigation Center**

## How to: View My Schedule

1. Log into Navigator.

& Salem Stattanty	Salem Guest									
Sign In	Create Account	Account Help	Class Search							

## 2. Once at the Student Homepage, click on "Manage Classes".



3. On the menu-bar, click on the "My Weekly Schedule" tab.

Student Homepage			Enrollm	ent Shopping Cart	
Class Search and Registration	Sel	ect a term then sel	ect Continue.		
-		Term	Career	Institution	
	$\odot$	Spring 2019	Undergraduate	Salem State University	
My Weekly Schedule	$\odot$	Summer 2019	Undergraduate	Salem State University	
	$\bigcirc$	Fall 2019	Undergraduate	Salem State University	
Enrollment Dates				Continue	
Make a Payment	٦c	o to ton			
	0				
Course Catalog					
Online University Catalog					

4. Select the "List View" or "Weekly Calendar View" display option by clicking on the bubble next to either option.

**Note:** When using the Weekly Calendar View, you may need to click the "Next Week>>" button to see the first full week of classes. **Example below:** 

	Select Dis	play Option	C List View	Weekly	Calendar View				Select Dis	iplay Option	C List View	. Weekt	y Calendar View		
<	< Previous Week		Week of 1/7/	/2019 - 1/13/2019		Next Week >>			<< Previous Weel		Week of 1/14	2019 - 1/20/201	19	Next Week >>	
Sh	ow Week of 01/	10/2019 🔀	Start Time	e 7:00AM	End Time 10:00Pl	N Refresh C	alendar		Show Week of 01	/17/2019 🗒	Start Time	7.00AM	End Time 10.00Ph	Refres	h Calendar
chedule								Scheduk							
Time	Monday Jan 7	Tuesday Jan 8	Wednesday Jan 9	Thursday Jan 10	Friday Jan 11	Saturday Jan 12	Sunday Jan 13	Time	Monday Jan 14	Tuesday Jan 16	Wednesday Jan 18	Thunday Jan 17	Friday Jan 18	Saturday Jan 19	Sundi Jan 2
:00AM								7:00AM					and the second second		
8:00AM					ENL 110 - 01 Lecture 8:00AM - 9:15AM Meier Hall 219 A SMS 194 - 09 Lecture 8:00AM - 9:15AM O'Keefe Center			8 90AM	HST 104 - 02 Lecture 8.00AM - 10.40AM Sullivan Building 111		ENL 110 - 01 Lecture 8 00AM - 9 15AM Meier Hall 219 D SMS 194 - 09 Lecture 0.00AM - 9 15AM O'Keefe Center 226		ENL 110 - 01 Lecture 8.00AM - 9.15AM Meier Hall 219 0 SMS 194 - 09 Lecture 8.00AM - 9.15AM O'Keele Center 226		
:00AM				MAT 103 - 02 Lecture 9:25AM - 10:40AM Sullivan Building 306A	229 ENL 110 - 01 Lecture 8:00AM - 9:15AM Meier Hall 219 Δ SINS 194 - 09 Lecture 8:00AM - 9:15AM O'Keefe Center 225 Δ CHE 130 - 02 Lecture 9:25AIM - 10:40AM			9-00-M	HST 104 - 02 Lecture S00AM - 10:40AM Suttivan Building 111 CHE 130 - D12 Discussion 9:26AM 10:15AM Meier Hall 542	MAT 103 - 02 Lecture 9 25AM - 10-40AM Sulliving 305A	ENL 110 - 01 Lacture 8:00AM - 9:15AM Meirer Hall 219 Chill 194 - 09 Lacture 8:00AM - 9:15AM O'Kiesfe Canter 225 Chill 130 - 02 Lacture 9:25AM - 10:40AM Maier Hall 543	MAT 103 - 02 Lecture 9:25AM - 10:40AM Sullivan Duilding 3054	EN. 110 - 01 Lecture BODAM - S 15AM Meier Hall 219 & SMS 194 - 09 Lecture BODAM - S 15AM O'Kiesfe Center 225 & CHE 130 - 02 Lecture D 25AM - 10 dcAM Meier Hall 543		
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Display	Options							- Displ	ay Options						
Show	AM/PM	Mone Tues	day (	Thursday	Sunday	Refresh C	alendar	Short	w AM/PM w Class Title	Mond Taxe so	tay 5 tay 5	Thursday Friday	🔽 Sunday	Rebes	h Calendar

**Note:** The <u>A</u> caution sign in between classes symbolizes the fact that you have ten minutes between one class ending time and another class beginning time.